

Appointments, Accidents & Illness, Parking near School & Home School



APPOINTMENT/PARENTS VISITS TO SCHOOL

We operate an open door policy at Brookvale Primary School and openly encourage dialogue between parents and staff. However, it is important that this does not affect the teacher's role as a class teacher. School is open at 8.45am every morning. This is an opportunity to talk to the class teacher briefly. If you need to have a more in depth discussion please arrange to see the teacher at the end of the school day. Please make appointments via the office.

If parents would like to speak to either the Executive Head Teacher or Deputy Head Teachers an appointment can be made via the office.

If a child is being taken from school for medical appointments or any other reason they should be signed out at the school office. If a child is brought to school late the secretary should be informed so the child can obtain a mark for that session and a dinner can be ordered where required.

ACCIDENT OR ILLNESS AT SCHOOL

Minor injuries at school are dealt with as they occur. We have two qualified First Aiders at school who are able to deal with injuries. If the First Aiders consider that the injury is of a more serious nature, parents will be contacted, before treatment is provided. If a child suffers a head injury, a note will be given to the child to inform the parent.

If a child becomes ill in school, parents will be contacted and they will be cared for until collected. If your child has suffered with diarrhoea or sickness overnight, they should not be sent into school for 24 hours to ensure the problem has settled.

PARKING NEAR SCHOOL

If possible we encourage parents to not bring their children by car. If this is not possible we would ask parents to park on North Park Road or George Road as this minimises the danger posed by traffic in Mallard Drive. Your support in this is greatly appreciated.

HOME-SCHOOL AGREEMENT

A copy of the agreement between the school, the children and parents is given to parents to read, discuss and sign. The object of the agreement is to foster a sense of partnership between school and home in the development of your child academically and socially.